Treasury & Payment Solutions

Webster Bank®

Quick Reference Guide

How to View an Online Statement via Webster Web-Link®

This guide can be used to find Statements (Account, Auto-Investment, and Analysis) on Web-Link. Statements will be on the top navigation bar under Accounts tab > Account and Research Tools section > Statements Menu

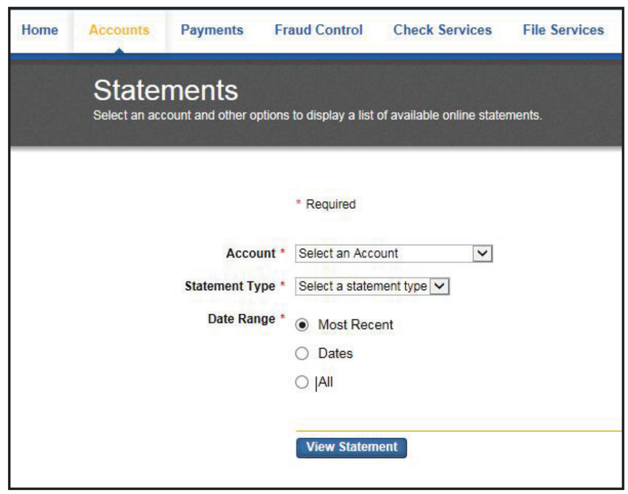
Treasury Dashboard | Accounts | Payments | Fraud Control | Check Services | File Services | Tools | Administration

Depending on your entitlements, the top navigation bar may appear different, e.g. Home instead of Treasury Dashboard.

How to view an Online Statement:

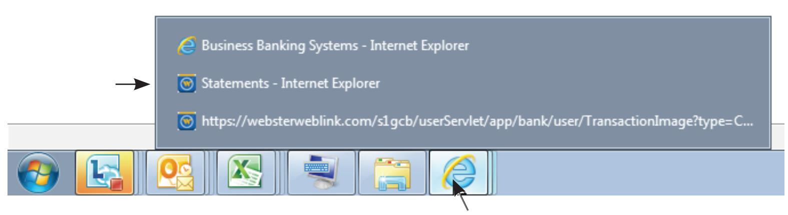
Accounts > Statements

1. Select the Account to be viewed; click the dropdown under "Account" (Note: when searching for an Analysis Statement be sure to use the Lead Account).
2. Select the Statement Type (i.e. Accounts, Auto-Invest, Analysis).
3. Select the Date Range.
4. Click View Statement.



Tips:

- Please view the "How to read your AA Statement" QRG for specific questions on Analysis Statements
- "DDA" Statements have been renamed "Account" Statements
- Statements are available only in PDF format
- In order to exclude check images when printing account (DDA) Statements, select only the non-image pages to print by changing the page range
- In order for Client Support to be able to mirror/view your screen to assist you, please set up the statement widget on your dashboard
- If your statement "suddenly" disappears, check to see if you accidentally minimized it by clicking on your browser icon (in this example, Internet Explorer) at the bottom of your screen:
- Includes front of check images



Updated 04/2021

If you have any questions, contact your Client Support Specialist.